

STATEMENT OF WORK
Filter Strip (393)
Minnesota

These deliverables apply to filter strips. For other planned practice deliverables refer to those specific Statements of Work.

DESIGN**Deliverables:**

1. **Design documents** that demonstrate Minnesota NRCS Conservation Practice Standard Filter Strip (Code 393) criteria have been met and are compatible with planned and applied practices. Design documents include:
 - a. List of required permits to be obtained by the client
 - b. List of required and/or facilitating practices
 - c. Practice standard criteria-related computations and analyses used to develop plans and specifications including but not limited to:
 - i. Notes from on-site visit
 - ii. Percent slope of the proposed filter strip, and soil types in the proposed area of the filter strip;
 - iii. Size and percent slope of area contributing runoff to the filter strip
 - iv. Percent of runoff entering proposed filter strip that is or will be uniform shallow sheet flow
 - v. Erosion calculations
 - vi. Ratio of acres of field to be filtered to acres of the filter strip
 - vii. Wildlife considerations
2. **Written plans and specifications** shall be provided to the client that adequately describes the requirements to install filter strips and obtain necessary permits. Plans and specification shall be developed in accordance with the requirements of Minnesota NRCS conservation practice standard Filter Strip (Code 393). Plan formats should be consistent with or equivalent to the following NRCS-Minnesota plan formats:
Minnesota Jobsheet 393 (Filter Strip Establishment Specifications and Operation and Maintenance Instructions)
CP-21 Filter Strips (for use in CRP)
Items addressed in plans and specifications include but are not limited to:
 - a. Sketches and drawings.
 - b. Client name; client objective; practice purpose and practice location
 - c. Strip width, length and percent slope
 - d. Vegetative species selection, site preparation and seeding plan
 - e. Site preparation plan
 - f. Operation and maintenance plan including vegetation management
3. **Certification** that the design meets practice standard criteria and comply with applicable laws and regulations
Signed Legal Responsibilities Certification form if requested by NRCS
4. **Design modifications** during installation as required

INSTALLATION**Deliverables**

1. Pre-installation conference with client
2. Verification that client has obtained required permits
3. Staking and layout according to plans and specifications including applicable layout notes
4. Installation guidance as needed
5. Facilitate and implement required design modifications with client and original designer
6. Advise client/NRCS on compliance issues with all federal, state, tribal, and local laws, regulations and NRCS policies during application

CHECK OUT**Deliverables**

1. **Records** of installation
 - a. Extent of and location of practice units applied.
 - b. Actual plant materials used.
 2. **Certification** that the installation meets NRCS standards and specifications and is in compliance with permits
Signed Legal Responsibilities Certification form if requested by NRCS
Signed form CCC-1245 if requested by NRCS
 3. **Report** practice installation in NRCS reporting system if requested.
Provide NRCS copy of reporting print screen if requested
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REFERENCES

- NRCS Field Office Technical Guide (eFOTG), Section IV, Minnesota Conservation Practice Standard Filter Strip - 393
- NRCS National Agronomy Manual
- NRCS National Environmental Compliance Handbook
- NRCS Cultural Resources Handbook